

DIOCESE OF CANBERRA AND GOULBURN  
APPLICATION FOR LAY MINISTER'S LICENCE

PARISH/CHAPLAINCY: \_\_\_\_\_

NAME (in full): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TEL/FAX NOS: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_

PROFESSION: \_\_\_\_\_

\_\_\_\_\_

**MINISTRY PROFILE**

Outline of Mission/Ministry areas for which Lay Minister's Licences will be sought. (Licences will not be granted for functional activities. They will only be granted for ministries of oversight or leadership in significant areas of ministry). e.g.

- the conduct of worship – including a licence to preach
- a person with responsibility for the Pastoral Care Programme
- a person to act as Lay Chaplain to the Nursing Home
- a person who will be the parish administrator
- a person to co-ordinate the parish small groups
- a person to co-ordinate the programme of parish based care

**DETAILS OF LICENCE**

The terms of the Licence are: (these words will appear on the licence)

**EXAMPLES OF POSSIBLE WORDING OF THE LAY MINISTER’S LICENCE**

**Preaching**

To preach at services within the ministry unit and publicly including in the Pastoral Services (Baptism, Wedding and Funeral services) at the request and under the supervision of the ordained person in charge of the ministry unit.

**Pastoral Care**

To coordinate, under the direction of the ordained person in charge, the program of pastoral visitation and support within the ministry unit, including the provision of ‘home communion’ and ‘bedside communion’ for those unable to attend services.

**Children’s Ministry**

To develop and coordinate the children’s ministry program within the ministry, under the direction of the ordained person in charge. Including the recruitment and training of a ministry team.

**Administration**

To coordinate the administrative functions of the ministry unit so as to enable others to engage with the ministry and mission of the ministry unit.

RECTOR/CHAPLAIN: \_\_\_\_\_

WARDENS: \_\_\_\_\_

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